

Action Taken Report 2018-19

1. Organizing workshops:-

One Day State level Workshop on NAAC'S Revised Accreditation Framework- An Overview & Intellectual Property Rights was organised by IQAC on 20/04/2019. The workshop identified some best practices that will help in enhancing quality standards of HEIs. This workshop made clear the concepts about Intellectual Property Rights. One day workshop on ' Harmony in Teachers- students Relationship through the Art of Teaching' was organized by IQAC on 18/04/2019 . The workshop helped the teachers to sharpen their sense of student interface, remove any misconception that may prevail so as to strengthen the cause of student-centric learning. IQAC organized Three day workshop on Disaster Management from 29/03 to 31/03/2019. The students became able to affirm the usefulness of integrating management principles in disaster mitigation work.

2. Attending workshops and seminars and promoting research culture

IQAC always encourages the faculty members to enrich their knowledge and resources through conferences, seminars and workshops. In this academic year 05 teachers participated in international, 13 in national and 26 in state level conferences and workshops. Two faculties presented the papers in international conference and five faculties in national conferences. Four faculties published their papers in national and international conferences. Five faculties published their research papers in UGC recognized journals. The coordinator and members of IQAC participated in the workshop conducted by Arts, Commerce and Science College, Seloo on New Framework of NAAC.

3. Strengthening Career Guidance and Placement cells :-

Initiatives were taken to strengthen the Career Guidance and Placement cell. Certificate Courses were conducted to ensure job skills and employability. Coaching classes were conducted for MPSC and other competitive examinations. Learning aids were provided to the aspiring students. Workshop on Skill Development and Self Employment was organized by Entrepreneurship and Skill Development Cell. Students were informed about Pt. Din Dayal Upadhyay Gramin Koushalya Vikas Yojana, National Rural Jivan Jyoti Abiyan and Asmita Yojana. DDUGKY provides free training to the students for 3 months and guarantees 100% placement. Through Career Guidance and Placement cells 17 students participated in training programme at Dhatri Foundation, Buttibori, Nagpur

4. Monitoring of cells/ committees

College has constituted 39 various committees for the efficient management of activities. It also gives the opportunity to the faculty to grow and develop in their extracurricular activity/field and administrative skills. Rigorous monitoring of cells and committees ensured the smooth functioning of the same. All committees were given instructions to promote quality, accountability and transparency. The Discipline Committee and the Anti Ragging Committee jointly took initiatives to acquaint the students with the pros and cons of ragging. Grievance Redresser Cell encouraged the students to share the issues

they faced in the campus. Women Cell organized workshop to mould girls to meet the challenges of the society.

5. Analyzing the Innovative Programmes

IQAC analyzed the innovative programs of all departments and committees. Discussions were conducted on ICT oriented methods of teaching learning and evaluation. Two more ICT enabled rooms are set up to promote learner centric environment. IQAC has guided the departments to undertake field projects. Special programmes were planned through mentor scheme for both advanced and slow learners. The Language Lab enabled the students to improve their listening and speaking skills and to enrich the vocabulary.

6. Supervising the activities of the Departments

IQAC supervised the activities of all departments. The departments were given necessary guidance regarding the use of ICT classrooms and creating ICT materials. It was suggested to add more learning resources in order to cater to the needs of the changing syllabus. Discussions were held on the inclusion of certificate and value added courses in the curriculum.